



Privacy Notice and Consent – Water Efficiency Labelling and Standards Registration system

This notice explains how your personal information will be collected and handled as part of the application and registration of Water Efficiency Labelling and Standards (**WELS**) products under the WELS scheme.

Why are you receiving this notice?

The Department Climate Change, Energy, the Environment and Water (**DCCEEW**) collects your personal information (as defined by the *Privacy Act 1988* (Cth)) in relation to applications made under the *Water Efficiency labelling and Standards Act 2005* for the purposes of assessing your application and exercising the regulatory functions of the WELS Regulator. If you fail to provide the personal information requested on the sign up page for the WELS Registration system, you will not receive an account and will be unable to apply to register WELS products.

You are receiving this notice because we require your personal information to assess applications made under the *Water Efficiency labelling and Standards Act 2005*.

What is personal information?

Personal information is any information or opinion about an identified individual, or an individual that is reasonably identifiable. The information or opinion does not have to be true or recorded in a material form.

‘Sensitive information’ is a subset of personal information and includes any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information.

What personal information will be collected?

We will collect the following personal information about you:

- Name
- Email address
- Phone number
- Employer/s

How will your personal information be used and disclosed?

This privacy notice explains how your personal information may be handled by the DCCEEW in relation to using the WELS registration database.

Your personal information will be collected, stored, used and disclosed in accordance with the Department’s privacy policy, the *Privacy Act 1988* (Cth) and the Australian Privacy Principles.

We will use your personal information to register WELS products and enforce offences and civil penalties relating to the WELS scheme.

Your personal information may be disclosed to:

- the Australian Building Code Board, a WaterMark Conformity Assessment Body or The Joint Accreditation System of Australia and New Zealand (JASANZ) for the purpose of verifying WaterMark certification of a product, or the data on which certification was made;



Australian Government

Department of Climate Change, Energy,
the Environment and Water

- the Greenhouse and Energy Minimum Standards (GEMS) Regulator for the purpose of undertaking compliance activities for WELS products regulated by both WELS and GEMS;
- any other third party identified in your application, for the purpose of verifying data or statements attributed to that third party in your application;
- a State, Territory or Commonwealth government body, for the purpose of investigating or taking action in relation to a suspected breach of a law; and
- other Australian Government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988* (Cth).

Information about another person

If you provide information or material that contains someone else's personal information, you must have their consent.

The DCCEEW is authorised to collect and use personal information to perform its functions under the *Water Efficiency Labelling and Standards Act 2005*. This includes conducting investigations and for law enforcement purposes. Your personal information may also be used as authorised or required by other laws.

By signing up for an account on the WELS registration portal, you consent to the department collecting, using and disclosing your personal information (including any sensitive information' for the purposes set out above.

Privacy Policy and Contact Us

Our Privacy Policy explains how you can access or correct your personal information, and how to make a complaint. Available at <https://www.dcceew.gov.au/about/commitment/privacy> (DCCEEW).

If you have questions, please contact DCCEEW at privacy@dcceew.gov.au